



BOARD OF SELECTMEN
Meeting Agenda
June 16, 2014
Boxborough Town Hall
Grange Meeting Room

1. CALL TO ORDER, 7:00 PM

2. ANNOUNCEMENTS

3. APPOINTMENTS

[Times are estimated; if you are interested in a particular matter, please plan to arrive 15 minutes earlier]

- a) David Lindberg, Inspector of Buildings, to provide update on status of Steele Farm barn repairs, 7:05 PM
- b) Tom Garmon, DPW Director, to discuss status of paving bids, bulk permit fees, fees for second transfer station stickers, and viability of pilot program to allow a number of Stow residents to use the transfer station, 7:15 PM
Move to eliminate/maintain/modify the fees for the disposal of "bulk" items
Move to eliminate/maintain/modify the fee for second transfer station stickers
- c) Donald McPherson, owner of Minute Man Air Field (MMAF) and MMAF Commissioners Jim Baum and Greg Sheets to provide update on airport operations, 7:30 PM
- d) Various board members to be considered for (re) appointment for terms effective **July 1, 2014 through June 30, 2017, unless otherwise noted** (starting at ≈ 7:45 PM)
 - i. Kathie Becker, Agricultural Commission
 - ii. Bryon Clemence, Agricultural Commission (tentative)
 - iii. Kristin Hilberg, Zoning Board of Appeals
 - iv. Michael Touns, Zoning Board of Appeals
 - v. Christian Habersaat, Zoning Board of Appeals, alternate member (July 1, 2014 – June 30, 2015)
 - vi. William Sutcliffe, Cemetery Commission
 - vii. Keshava Srivastava, Energy Committee
 - viii. Santiago Tapas-Perez, Energy Committee
 - ix. Owen Neville, Public Celebrations and Ceremonies
 - x. Hugh Fortmiller, newly proposed member to the Personnel Board (in abstentia); recommended by Anne Canfield, Personnel Board Chair
- e) Citizens concerns

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4. MINUTES

- a) Regular session, April 28, 2014
- b) Regular session, June 2, 2014
- c) Executive session, June 2, 2014

ACCEPT & POF
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5. SELECTMEN REPORTS

6. OLD BUSINESS

- a) BoS Liaisons

7. NEW BUSINESS

- a) Reserve Fund Transfers
 - i. Treasurer Salary
Move to forward to the Finance Committee for approval the request to transfer \$8,958.42 from

the Reserve Fund to account #001-145-5100-5112, Treasurer Salary

VOTE:

ii. Library Building Repair and Maintenance

Move to forward to the Finance Committee for approval the request to transfer \$8,162 from the Reserve Fund to account #001-610-5200-5242, Library Building Repair and Maintenance

VOTE:

b) Inter-departmental transfer pursuant to MGL ch 44 §33B

Pursuant to MGL ch 44 §33B, move to transfer \$5,145.00 from 001-192-5100-5114, Town Hall Clerical Salary to 001-192-5200-5242, Town Hall Repairs and Maintenance to cover the cost of unanticipated repairs at the Town Hall including the replacement of 2 septic system pumps (\$4,668)

VOTE:

c) Permit to consume wine and beer on Town property at Picnic Street and Hill Road (Blanchard staff end of year luncheon) on June 18 from 1- 4 PM

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Review alternative language, including and excluding renewal notice clause

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e) Execution of documents related to the transfer of the Blanchard School to the Acton-Boxborough Regional School District

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vi. Assignment and Assumption of Operating Agreements – authorize BoS Chair to execute

VOTE:

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VOTE:

f) Lease of Fellowship Hall from the United Church of Christ, Congregational, Boxborough, MA

Move to authorize the BoS Chair to execute the lease agreement with the United Church of Christ, Congregational (UCC), Boxborough, MA for the use of the Fellowship Hall as a community center for a three-year term commencing July 1, 2016 and ending on June 30, 2017; and further to authorize the BoS Chair to execute a Memorandum of Agreement with the U.C.C. related to the removal of snow from the premises

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g) Designate Town Treasurer as the Boxborough representative to the Minuteman Nashoba Health Group Board

Move to designate Town Treasurer Patrick McIntyre as the Boxborough representative to the Minuteman Nashoba Health Group Board

VOTE:

h) Senior Tax Work-Off Program, discussion regarding federal tax liability

8. CORRESPONDENCE

ACCEPT & POF

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b) Minutes, Notices & Updates

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4. MINUTES

- a) Regular session, April 28, 2014
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ACCEPT & POF
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6. OLD BUSINESS

- a) BoS Liaisons

7. NEW BUSINESS

- a) Reserve Fund Transfers
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the Reserve Fund to account #001-145-5100-5112, Treasurer Salary

VOTE:

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VOTE:

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b) Minutes, Notices & Updates

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9. PRESS TIME

10. CONCERNS OF THE BOARD

11. ADJOURN



BOARD OF SELECTMEN
Meeting Agenda
June 16, 2014
Boxborough Town Hall
Grange Meeting Room

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Boxborough Town Hall
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